

## 2013 Federal Post Card Application (FPCA) Quick Reference Guide

The Federal Post Card Application (FPCA) allows eligible U.S. citizens to apply to register to vote, request an absentee ballot and/or update their contact information with their local election office. The information provided on the FPCA is all the local election office has to determine if the voter meets the State voter registration requirements, which election materials to send the voter and where and how to send the ballot.

The FPCA was redesigned in 2013, and while previous versions of this form are marked obsolete per DoD rules, older forms that contain the required information will be accepted by the election officials. Current forms can be found at [FVAP.gov](http://FVAP.gov).

### BLOCK 1

- Applicants should check the box that best describes their current situation

### BLOCK 3

- Applicants should provide their full, legal name

### BLOCK 5

- Encourage applicants to provide telephone and fax numbers and email as contact information for follow-up questions from election officials

### BLOCK 7

- Each applicant must have a legal residence address in a State or territory to vote in U.S. elections.
- For a uniformed service member, the State on the Leave and Earnings statement is often the State of the applicant's legal residence address

### BLOCK 9

- The applicant's State may require additional information—consult the State directions in the Voting Assistance Guide

### Voter Registration and Absentee Ballot Request Federal Post Card Application (FPCA)

For any questions about this form, consult the Voting Assistance Guide available in hard copy or on [FVAP.gov](http://FVAP.gov) or your Voting Assistance Officer.

For absent Uniformed Service members, their families, and citizens residing outside the U.S. Please print in black ink.

<b>Classification</b> <small>Make only 1 selection. (In most States, you must be absent from your voting district to use this form.)</small>	1	I request an absentee ballot for all elections in which I am eligible to vote AND: <input type="checkbox"/> I am a member of the Uniformed Services or Merchant Marine on active duty OR <input type="checkbox"/> I am an eligible spouse or dependent. <input type="checkbox"/> I am an activated National Guard member on State orders. <input type="checkbox"/> I am a U.S. citizen residing outside the United States, and I intend to return. <input type="checkbox"/> I am a U.S. citizen residing outside the United States, and my return is not certain. <input type="checkbox"/> I am a U.S. citizen and have never resided in the United States.
<b>Political party</b>	2	Your State may require you to specify a political party to vote in primary elections:
<b>Legal name</b>	3	Last name <span style="float: right;">Suffix</span> First name <span style="float: right;">Middle name</span> Previous name (if applicable)
<b>Identification</b> <small>Some States require your full SSN. Check your State's pages in the Voting Assistance Guide on <a href="http://FVAP.gov">FVAP.gov</a>.</small>	4	State Driver's License or ID <input type="text"/> OR Social Security Number <input type="text"/> Birth date <input type="text"/> - <input type="text"/> - <input type="text"/> Sex <input type="checkbox"/> M <input type="checkbox"/> F Race <input type="text"/> <small>See instructions</small>
<b>Contact information</b> <small>Include international prefixes. No DSN numbers.</small>	5	Telephone <input type="text"/> Fax <input type="text"/> Email <input type="text"/>
<b>Ballot receipt</b>	6	Rank from 1-3 in order of preference; be sure appropriate contact information is provided above. I prefer to receive my ballot, as permitted by my State, by: <input type="checkbox"/> Email/Online <input type="checkbox"/> Mail <input type="checkbox"/> Fax
<b>Voting residence address</b> <small>Usually your last U.S. residence or your legal U.S. residence. See instructions.</small>	7	Street Address (not P.O. Box) <input type="text"/> Apt. # <input type="text"/> City/Town/Village <input type="text"/> County <input type="text"/> State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/> - <input type="text"/>
<b>Where to send my ballot</b> <small>This is your current mailing address and should be different from above. If required, place a forwarding address in Box 9.</small>	8	<input type="text"/>
<b>Additional requirements for your State</b> <small>Such as: mail forwarding address, additional email address/phone number, or other State required information. See Voting Assistance Guide.</small>	9	<input type="text"/>
<b>Affirmation (REQUIRED):</b> I swear or affirm, under penalty of perjury, that: • The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury. • I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and • I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and • I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.		
		Signature <input style="width: 100%;" type="text"/> Today's date <input type="text"/> - <input type="text"/> - <input type="text"/> <small>You must sign and send in.</small> Witness signature/ date if required by your State. Signature <input type="text"/> Date <input type="text"/>

### BLOCK 2

- Political party preference is required in most States to participate in partisan primary elections
- Check the State requirements in the Voting Assistance Guide to properly enter a political party preference
- Applicants who do not want to be affiliated with a political party should enter, "no party"

### BLOCK 4

- Check the Voting Assistance Guide to see what identification is required by the applicant's State

### BLOCK 6

- Check the Voting Assistance Guide to see if the applicant's State permits faxing, emailing, or online delivery of the ballot

### BLOCK 8

- Applicants should enter their current mailing address

### AFFIRMATION

- After reading the affirmation, have the applicant sign and date the application
- Remind applicants that by signing the FPCA, they are verifying their information under the penalty of perjury

The FPCA can also be completed using the online assistant at <https://www.fvap.gov/r3>

## 2013 Federal Post Card Application (FPCA) Quick Reference Guide (cont.)

### FPCA Submission Checklist:

- Look over the completed FPCA to ensure the applicant provided all the information required by the applicant's State, including a complete voting residence address (no P.O. Box addresses).
- Make sure that the information provided is clear and legible.
- Check that the applicant signed and dated the application.
- Look in the Voting Assistance Guide to determine if the applicant's State allows the FPCA to be submitted by email or fax.
- If mailing the FPCA through the U.S. Postal Service, (including APO/FPO) or diplomatic pouch, it can be sent postage paid using the mail indicia available at fvap.gov ([https://www.fvap.gov/uploads/FVAP/Forms/fpca\\_envelope.pdf](https://www.fvap.gov/uploads/FVAP/Forms/fpca_envelope.pdf)).
- If mailing the FPCA using a foreign country's postal service, it requires postage and should have "USA" in the address line of the mailing envelope.

Encourage applicants to contact their local election officials to confirm that their applications were successfully processed. The election officials will likely only contact voters if the form is not accepted.

## 2013 Federal Write-In Absentee Ballot (FWAB) Quick Reference Guide

The Federal Write-In Absentee Ballot (FWAB) is for use by Service members, their eligible family members and U.S. citizens residing overseas. This write-in absentee ballot can be used as a backup when the voter is living outside the voting residence, has applied for a regular State ballot through the Federal Post Card Application (FPCA, SF 76) and has not received the requested State ballot in time to vote by the election deadline.

The FWAB was redesigned in 2013, and while previous versions of this form are marked obsolete per DoD rules, older forms that contain the required information will be accepted by the election officials. Current forms can be found at [FVAP.gov](http://FVAP.gov).

### BLOCK 1

- Many States require applicants to have previously registered to vote and requested an absentee ballot
- If the applicant has not previously registered to vote and requested an absentee ballot, check the Voting Assistance Guide to see if the applicant's State allows the FWAB to be used as an application for voter registration and request for an absentee ballot

### BLOCK 3

- Applicants should provide their full, legal name

### BLOCK 5

- Encourage applicants to provide telephone and fax numbers and email as contact information for follow-up questions from election officials

### BLOCK 7

- Each applicant must have a legal residence address in a State or territory to vote in U.S. elections.
- For a uniformed service member, the State on the Leave and Earnings statement is often the State of the applicant's legal residence address

### BLOCK 9

- The applicant's State may require additional information in this box—consult the State directions in the VAG

## Voter's Declaration/Affirmation

For any questions about this form, consult the Voting Assistance Guide available in hard copy or on [FVAP.gov](http://FVAP.gov) or your Voting Assistance Officer.

**Voter's Declaration/Affirmation**  
**Federal Write-in Absentee Ballot (FWAB)**

For absent Uniformed Service members, their families, and citizens residing outside the U.S. Please print in black ink.

<b>Qualification &amp; Voter Registration</b> <small>Many States require that you be registered and request an absentee ballot before using this form.</small>	1	Have you already registered and requested an absentee ballot? <input type="checkbox"/> Yes <input type="checkbox"/> No If you answer No, you can do this via the Federal Post Card Application, or in a few States, by marking the box below. Check your State's pages in the Voting Assistance Guide on <a href="http://FVAP.gov">FVAP.gov</a> to see if your State allows registration via this form. <input type="checkbox"/> I also want to register to vote and/or request an absentee ballot for all elections in which I am eligible to vote.
<b>Classification</b> <small>Make only 1 selection.</small>	2	<input type="checkbox"/> I am a member of the Uniformed Services or Merchant Marine on active duty <b>OR</b> <input type="checkbox"/> I am an eligible spouse or dependent. <input type="checkbox"/> I am an activated National Guard member on State orders. <input type="checkbox"/> I am a U.S. citizen residing outside the United States, and I intend to return. <input type="checkbox"/> I am a U.S. citizen residing outside the United States, and my return is not certain. <input type="checkbox"/> I am a U.S. citizen and have never resided in the United States.
<b>Legal name</b>	3	Last name _____ Suffix _____ First name _____ Middle name _____ Previous name (if applicable) _____
<b>Identification</b> <small>Some States require your full SSN. Check your State's pages in the Voting Assistance Guide on <a href="http://FVAP.gov">FVAP.gov</a>.</small>	4	State Driver's License or I.D. _____ <b>OR</b> Social Security Number _____ Birth date _____ Sex <input type="checkbox"/> M <input type="checkbox"/> F Race _____ <small>See Instructions</small>
<b>Contact information</b> <small>Include international prefixes. No DSN numbers.</small>	5	Telephone _____ Fax _____ Email _____ Alternate Email _____
<b>Political party</b>	6	Your State may require you to specify a political party to vote in primary elections: _____
<b>Voting residence address</b> <small>Usually your last U.S. residence or your legal U.S. residence. See instructions.</small>	7	Street Address (not P.O. Box) _____ Apt. # _____ City/Town/Village _____ County _____ State _____ Zip Code _____
<b>Where to send my voting materials</b> <small>This is your current mailing address and should be different from above. If required, place a forwarding address in Box 9.</small>	8	_____ _____ _____
<b>Additional requirements for your State</b> <small>Such as: future ballot receipt preference, mail forwarding address, additional phone, or other State required information. See your State's pages in the Voting Assistance Guide on <a href="http://FVAP.gov">FVAP.gov</a>.</small>	9	_____ _____ _____

**Affirmation (REQUIRED):** I swear or affirm, under penalty of perjury, that:  
 • The information on this form is true, accurate, and complete to the best of my knowledge.  
 I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.  
 • I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction; and  
 • I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and  
 • I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.  
 • In voting, I have marked and sealed this ballot in private and have not allowed any person to observe the marking of this ballot, except those authorized to assist voters under State and Federal law.

Signature  \_\_\_\_\_  
 Today's date \_\_\_\_\_  
You must sign and send in.  
 Witness signature / date if required by your State.  
 Signature \_\_\_\_\_  
 Date \_\_\_\_\_

This information is for official use only. Any unauthorized release may be punishable by law. PREVIOUS EDITIONS ARE OBSOLETE. Standard Form 186 (Rev. 08-2013), CMB No. 0704-0302

### BLOCK 2

- Applicants should check the box that best describes their current situation

### BLOCK 4

- Check the Voting Assistance Guide to see what identification is required by the applicant's State

### BLOCK 6

- Political party preference is required in most States to participate in partisan primary elections
- Check the State requirements in the Voting Assistance Guide to properly enter a political party preference
- Applicants who do not want to be affiliated with a political party should enter, "no party"

### BLOCK 8

- Applicants should enter a current mailing address

### AFFIRMATION

- After reading the affirmation, have the applicant sign and date the form
- Remind applicants that by signing the FWAB, they are verifying their information under the penalty of perjury

The FWAB can also be completed using the online assistant at <https://www.fvap.gov/r3>

