

# OREGON

The Federal Post Card Application (FPCA) is the primary form for requesting registration and/or an absentee ballot from your local election official. **Read all instructions printed below and on the FPCA before completing and signing your application.**

## FEDERAL POST CARD APPLICATION

SAMPLE FORM

| REGISTRATION AND ABSENTEE BALLOT REQUEST - FEDERAL POST CARD APPLICATION (FPCA)  |  |   |  |
|--|--|---|--|
| APPLICATION FOR STATE OF _____ COUNTY OF _____ CITY OR TOWNSHIP OF _____ §   |  | I REQUEST ABSENTEE BALLOTS FOR ALL ELECTIONS IN WHICH I AM ELIGIBLE TO VOTE.  |  |
| <b>1. APPLICANT INFORMATION</b> (See instruction 1.)   |  | <b>6. POLITICAL PARTY AFFILIATION</b> (This information is required by most states to send you a ballot for primary elections. See instructions.) <b>E</b>            |  |
| a. TYPED OR PRINTED NAME (Last, First, Middle Initial) _____ b. SEX _____ c. RACE _____  |  | <b>7. REMARKS</b> (Provide additional information which will assist local election officials in determining your eligibility to register and vote. See instructions.) |  |
| d. DATE OF BIRTH _____ e. SOCIAL SECURITY NUMBER _____ f. OTHER IDENTIFICATION NO. (passport, ID card) _____ <b>A</b>                              |  |   |  |
| <b>2. I LAST VOTED or PLACE OF LAST REGISTRATION</b> (Do not leave this section blank. See instructions.)  |  |   |  |
| a. YEAR _____ b. COUNTY, CITY, OR TOWNSHIP _____ c. STATE _____ d. VOTER REGISTRATION NO. (if known) _____ <b>B</b>                                |  |   |  |
| <b>3. VOTING RESIDENCE</b> (For military, legal residence. For overseas civilians, last residence in U.S. IF USING RURAL ROUTE, SEE INSTRUCTIONS.) |  | <b>8. AFFIRMATION BY APPLICANT</b> <b>F</b>   |  |
| a. LAST DAY OF RESIDENCY _____   |  | X only one: a, b, c or d  |  |
| b. NUMBER AND STREET (do not use Post Office Box) _____  |  | I swear/affirm, under penalty of perjury, that I am: (See instructions)   |  |
| c. CITY, TOWN OR VILLAGE _____ d. STATE _____ <b>C</b>   |  | a. a member of the Uniformed Services or merchant marine on active duty, or an eligible spouse or dependent.  |  |
| e. COUNTY OR PARISH _____ f. ZIP CODE (9-digit, if known) _____  |  | b. a U.S. citizen temporarily residing outside the U.S.   |  |
| <b>4. MAIL ABSENTEE BALLOT TO:</b> (Mailing address where you want the ballot to be sent.)   |  | c. a U.S. citizen overseas by virtue of employment or accompanying spouse or dependent.   |  |
| _____ <b>D</b>   |  | d. other U.S. citizen residing outside the U.S.   |  |
| _____  |  | e. I am a U.S. Citizen, eligible to vote in the above jurisdiction, and subscribe to any required state/local oath or statement.                                      |  |
| _____  |  | f. I have not been convicted of a felony or other disqualifying offense or been adjudicated mentally incompetent, or if so, my voting rights have been reinstated.    |  |
| _____  |  | g. I am not registering, requesting a ballot, or voting in any other jurisdiction in the U.S.   |  |
| _____  |  | h. The information on this form is true and complete.   |  |
| <b>5. YOUR FAX NUMBER</b> (If this application is faxed, include all international prefixes. See Instructions.)                                    |  | i. SIGNATURE OF APPLICANT _____ <b>G</b>  |  |
| _____  |  | j. DATE _____   |  |
| _____  |  | DATE SIGNED _____   |  |
| _____  |  | M M D D Y Y   |  |
| <b>9. WITNESS/NOTARY ADDRESS AND SIGNATURE</b> (If required by state law)  |  | M M D D Y Y   |  |

The information contained herein is for official use only. Any unauthorized release of this information may be punishable by law.

### Application Instructions

*Circled letters on the form above correspond to the instructions below. You must complete all shaded areas.*

- A** The last four digits of your Social Security number OR your Oregon Driver's License number is required for voter registration. If you do not possess either of these identifications, the State shall assign a number that will serve to identify you for voter registration purposes.
- B** Do not leave blank. Enter "N/A" if not applicable or if you are a first time voter.
- C** Provide the complete street address of your Oregon voting residence. A post office box is not sufficient. If your address includes a rural route, describe its location in Item 7. For example: "on Highway \_\_\_\_\_, 2 miles past Highway \_\_\_\_\_, across the street from the \_\_\_\_\_ gas station." This address is different from the one provided in Item 4 and must be within the county where you claim legal voting residence.
- D** Print the complete address where you want your ballot sent — usually your current mailing address. It is different from the address you provided in Item 3.

- E** Print the name of a political party or write, "not affiliated with a party." If you do not complete Item 6, you will be registered "non-affiliated." **If you print the name of a party that selects its candidates at the primary election, you will be eligible to vote in that party's primary.** Political party affiliation is not required if only requesting absentee ballots for general elections. If you are not affiliated with a political party and you wish to vote the primary ballot of a party that has authorized participation of non-affiliated electors, write in Item 7: "I want to vote in the (fill in the name of the political party) primary. Please send me its primary election absentee ballot." In this case submit your FPCA at least 45 days prior to the primary election. Candidates nominated at a primary election run in the general election.
- F** Check ONE box.
- G** You must sign and date the FPCA. When signing, you are swearing or affirming that the information is true and correct. A witness or a notary is not required.

## I. UNIFORMED SERVICES

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens, residents of Oregon and members of the Uniformed Services and their family members. Uniformed Services are defined as the U.S. Armed Forces, merchant marine, commissioned corps of the Public Health Service and the National Oceanic and Atmospheric Administration.

### B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address, except if you are requesting a special write-in ballot (See Section F and also Chapter 2).

To register to vote and request an absentee ballot, send a completed FPCA to the county clerk by the 21st day before the election at which you intend to vote. A postmark of the 21st day before the election is accepted.

If you are already registered and only wish to request an absentee ballot, send a completed FPCA to the county clerk so that it arrives not later than the Thursday before the election.

### C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive by 8 p.m. on election day.

Local election officials mail absentee ballots 45 days before the primary and general elections.

If you are outside the U.S. and have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12, and Section I. E.

### D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

### E. Electronic Transmission of FPCAs and Ballots

- Oregon allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
- Oregon allows you to receive the blank absentee ballot by fax.

- Oregon does not allow you to return the voted ballot by fax.

Please refer to Appendix C for specific instructions when transmitting election materials electronically. Use the following numbers:

DSN 223-5527  
(703) 693-5527  
1-800-368-8683

Additional international toll-free fax numbers are listed on the inside back cover.

### F. Special Write-In Absentee Ballot

Oregon provides a state special write-in absentee ballot if you are residing, stationed, or working outside the U.S. and will be unable to vote and return a regular absentee ballot by normal mail delivery within the period provided for regular absentee ballots.

Use the FPCA to request this state special write-in ballot. In Item 7 of the FPCA, place one of the state special write-in labels from Section III.H. If no labels are available, write in Item 7: “I am outside the territorial limits of the United States and the District of Columbia and I am unable to vote and return a regular absentee ballot by normal mail delivery in the time provided for regular absentee ballots. I request a special write-in absentee ballot.”

You may request the state special write-in ballot any time before the election, but any request received by the county clerk less than 40 days before the election is treated as a request for a regular absentee ballot.

The FPCA you use to request a write-in ballot is valid only for the election specified in the application.

Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

## II. CIVILIANS OUTSIDE U.S.

### A. Who Can Do It

These procedures apply to persons who are U.S. citizens and residents of Oregon.

- Oregon residents and their spouses and dependents temporarily residing outside the U.S. (for local, state and Federal office ballots)
- overseas citizens from Oregon (for Federal office ballots only)

***Notify Your Local Election Official About Your Current Mailing Address***

- U.S. citizens who have never resided in the U.S. but have a parent who is eligible to vote in Oregon. These citizens are eligible to vote at the same voting residence claimed by their parent (for Federal office ballots only)

## B. Registering and Requesting an Absentee Ballot

You should send an FPCA to your local election official early every year and whenever you change your mailing address, except if you are requesting a special write-in ballot (See Section E and also Chapter 2).

To register to vote and request an absentee ballot, send a completed FPCA to the county clerk by the 21st day before the election at which you intend to vote. A postmark of the 21st day before the election is accepted.

If you are already registered and only wish to request an absentee ballot, send a completed FPCA to the county clerk so that it arrives not later than the Thursday before the election.

## C. Casting Your Vote

**Ballot Return Deadline:** Voted ballot must arrive by 8 p.m. on election day.

Local election officials mail absentee ballots 45 days before the primary and general elections.

If you have not received your state ballot in a timely manner, use the **Federal Write-In Absentee Ballot**. See instructions in Chapter 2, page 12 and Section II. E.

## D. Notary/Witness Requirements

No registration or voting materials are notarized or witnessed.

## E. Electronic Transmission of FPCAs and Ballots

- Oregon allows you to send the FPCA for registration and absentee ballot by fax. After faxing, submit the FPCA by mail.
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Instructions continue in Section III: Uniformed Services & Civilians Outside U.S.

# III. UNIFORMED SERVICES & CIVILIANS OUTSIDE U.S.

## A. Late Registration

Members of the U.S. Armed Forces or merchant marine who have been discharged within 30 days of an election may follow the procedures outlined in Section I to register and vote.

## B. Bars to Registration and Voting

Persons found mentally incompetent by a court may not register or vote. Persons imprisoned by the Oregon Department of Corrections for a felony may register but may not vote from the date of sentencing until released, paroled or the conviction is set aside.

## C. Cancellation of Registration

Registration is valid until the registrant notifies the county clerk of cancellation or changes to his or her voting status. An election official also automatically updates registrations for which they receive information from the U. S. Postal Service of a mailing or residence address change. Additionally, an elections official may inactivate or cancel a registration if a person has moved, has not responded to a notice from the election official and has not voted for at least four years.

## D. Action on Registration Requests

Notice of acceptance or denial is sent.

## E. Action If Registration Is Denied

Upon denial of your voter registration application or absentee ballot request, Oregon shall provide you with the reason(s) for the rejection. Persons denied registration may appeal to the county clerk. Consult a legal assistance officer or civilian counsel.

## F. Voting By Citizens Who Have Never Lived in the U.S.

A U.S. citizen who was born abroad and who is eligible to vote and who has never lived in the U.S. may register temporarily and vote in the county where a parent would be eligible to temporarily register and vote pursuant to this action.

## G. Where To Send It

Mail the FPCA to the **County Clerk--Elections Office**, county of voting residence, as listed below:

| County    | County Seat   | Zip Code   |
|-----------|---|------------|
| Baker     | 1995 3rd Street, Suite 150, Baker City                      | 97814-3398 |
| Benton    | PO Box 888, Corvallis                                       | 97339      |
| Clackamas | 825 Portland Avenue, Gladstone                              | 97027-2195 |
| Clatsop   | PO Box 178, Astoria   | 97103-0178 |
| Columbia  | Columbia County Courthouse,<br>230 Strand St., Saint Helens | 97051-2089 |

| County     | County Seat   | Zip Code   |
|------------|---|------------|
| Coos       | Coos County Courthouse,<br>250 N. Baxter, Coquille      | 97423-1899 |
| Crook      | 300 NE 3rd, Room 23, Prineville                         | 97754-1919 |
| Curry      | PO Box 746, Gold Beach                                  | 97444-0746 |
| Deschutes  | 1340 NW Wall Street, Bend                               | 97701-1941 |
| Douglas    | PO Box 10, Roseburg                                     | 97470-0004 |
| Gilliam    | Courthouse, PO Box 427, Condon                          | 97823-0427 |
| Grant      | 201 Humbolt, Suite 290, Canyon City                     | 97820-0039 |
| Harney     | Courthouse, 450 N. Buena Vista, Burns                   | 97720-1598 |
| Hood River | Courthouse, 309 State St., Hood River                   | 97031-2093 |
| Jackson    | 1101 W. Main St., Ste. 201, Medford                     | 97501-2369 |
| Jefferson  | 66 SE "D" Street, Ste. C, Madras                        | 97741      |
| Josephine  | PO Box 69, Grants Pass                                  | 97528-0203 |
| Klamath    | 305 Main Street, Klamath Falls                          | 97601-6384 |
| Lake       | 513 Center Street, Lakeview                             | 97830-1579 |
| Lane       | 135 E. 6th Avenue, Eugene                               | 97401-2671 |
| Lincoln    | 225 W. Olive Street, Room 201, Newport                  | 97365-2908 |
| Linn       | 300 SW 4th Avenue, Albany                               | 97321-8602 |
| Malheur    | Courthouse, Box 4, 251 B Street W, Vale                 | 97918-1397 |
| Marion     | 4263 Commercial St. SE, #300, Salem                     | 97302-3987 |
| Morrow     | PO Box 338, Heppner                                     | 97836-0338 |
| Multnomah  | 1040 SE Morrison, Portland                              | 97214-2495 |
| Polk       | 850 Main St., Room 201, Dallas                          | 97338-3179 |
| Sherman    | PO Box 365, Moro  | 97039-0365 |
| Tillamook  | 201 Laurel Avenue, Tillamook                            | 97141-2394 |
| Umatilla   | PO Box 1227, Pendleton                                  | 97801      |
| Union      | 1001 4th Street, Suite D, La Grande                     | 97850-2121 |
| Wallowa    | 101 S. River Street, Room 100<br>Enterprise             | 97828-1335 |
| Wasco      | Courthouse, 511 Washington Street<br>The Dalles         | 97058-2266 |
| Washington | 3700 SW Murray Blvd., Ste. 101<br>Hillsboro             | 97005-2365 |
| Wheeler    | PO Box 327, Fossil                                      | 97830-0327 |
| Yamhill    | Courthouse, 535 NE 5th Street,<br>Room 119, McMinnville | 97128-4593 |

***It's Never Too Late To Start Voting! Start Now!***

by David Nelson, Civilian, MacDill AFB, Florida



